**The Chancery Bar Litigant in Person Support Scheme**

**(“CLIPS”)**

**Interim Applications Hearing**

**CONCLUDING LETTER FROM PRO BONO DUTY BARRISTER TO PERSON WITHOUT REPRESENTATION**

**Dear Date:**

**Re: Your hearing today**

I helped you today with your hearing under the scheme which is outlined in the Explanatory Note you were given.

I was acting as an unpaid volunteer, volunteering under the auspices of the RCJ Advice Bureau and Advocate, as a duty barrister. The charities involved in this scheme are independent of the Ministry of Justice and of the Courts.

As the Explanatory Note emphasises, under the scheme there are limits to the help that can be given and duty barristers are only able to give limited time to your case. This letter summarises the main things that happened today and the main points of the advice I have given you.

**Client’s Contact Details:**

**First name**

**Surname**

**Phone number**

**Address**

**Email address**

**Advice given to you today before the hearing:**

**What happened at today’s hearing:**

**Advice as to what you should do next:**

Under the scheme my work for you on your case is limited to today. If further legal work is needed you should contact the RCJ Advice Bureau without delay, but please remember there is no promise of further help.

Your original documents have been returned to you. Please keep all your paperwork safe for future use.

If you have any comments or complaints please write to the Chief Executive of the RCJ Advice Bureau at the Royal Courts of Justice, Strand, London WC2A 2LL.

Yours sincerely,

Barrister, volunteering under the auspices of the Bar Pro Bono Unit